# Certified Medical Assistant Exam Secrets, Study Guide: CMA Test Review for the Certified Medical Assistant



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# Reviews

Without doubt, this is the very best function by any writer. It typically will not charge too much. I discovered this publication from my dad and i encouraged this pdf to discover. (Clement Stanton)

# CERTIFIED MEDICAL ASSISTANT EXAM SECRETS, STUDY GUIDE: CMA TEST REVIEW FOR THE CERTIFIED MEDICAL ASSISTANT EXAM



Mometrix Media LLC. Paperback. Book Condition: New. Paperback. 156 pages. Dimensions: 8.4in. x 5.8in. x 0.7in.Includes Practice Test Questions Get the test prep help you need to be successful on the CMA test. The Certified Medical Assistant Exam is extremely challenging and thorough test preparation is essential for success. Certified Medical Assistant Exam Secrets Study Guide is the ideal prep solution for anyone who wants to pass the Certified Medical Assistant exam. Not only does it provide a comprehensive guide to the Certified Medical Assistant Exam as a whole, it also provides practice test questions as well as detailed explanations of each answer. Certified Medical Assistant Exam Secrets Study Guide includes: A thorough review for Certified Medical Assistant Exam A guide to general aspects of medical assistants An analysis of the administrative aspects of medical assistants An in-depth look at the clinical aspects of medical assistants Comprehensive practice questions with detailed answer explanations Its filled with the critical information youll need in order to do well on the test the concepts, procedures, principles, and vocabulary that the American Association of Medical Assistants (AAMA) expects you to have mastered before sitting for the exam. The General section covers: Medical Terminology Anatomy and physiology Psychology Professionalism Communication Medicolegal guidelines and requirements The Administrative section covers: Data entry Equipment Computer concepts Records management Screening and Processing Mail Scheduling and monitoring appointments Resource information and community services Maintaining office environment Office Policies and procedures Practice finances The Clinical section covers: Principles of infection control Treatment area Patient preparation and assisting the physician Collecting and processing specimens Preparing and administering medications Emergencies First aid Nutrition These sections are full of specific and detailed information that will be key to passing the Certified Medical Assistant Exam. Concepts and principles arent simply named or described in passing,...

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